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**SAMPLE PREPARATION INSTRUCTIONS**  
BENCHMARK PERFORMANCE AUDIT  
WASTE WATER (WP) SERIES

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Please follow these guidelines for preparing your sample. Proper sample preparation along with appropriate QC methods will allow the greatest chance for assay success. All samples should be mixed well before use and stored at 4°C upon dilution.

**Settleable Solids:**

Transfer contents of vial to a 1 Liter Class A volumetric flask with multiple rinsings of vial and cap. Dilute to one liter and mix well. Analyze as any other sample.